

# ADB Internship Program

The Internship Program is a project-oriented learning opportunity for graduate students to gain experience through research assignments based on ADB's current operational needs.

ADB advertises internship assignments twice a year and welcomes motivated, open-minded, and self-directed individuals to apply.

The internship program offers the opportunity to:

- · work in a major international development organization;
- work collaboratively with experienced professionals from over 50 different countries:
- · gain a deeper understanding of development finance and the impact of the work ADB does; and
- · contribute to ADB's business through research outputs.

Internship candidates must:

- be enrolled in a Master's- or PhD-level program at a school in one of the ADB member nations, both prior to and after the internship assignment;
- · be engaged in academic study in a field directly related to ADB's work;
- · be a national of one of ADB's members;
- · possess an excellent command of English; and
- · have professional experience relevant to the assignment.

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ADB does not accept applications from close relatives of ADB personnel.

The internship application process is online through the ADB Career and Employment System (ACES). School registration and nomination is no longer required.

Application period for the 2020 Internship Program:

- 1st batch: 15 July to 15 September 2019
  - On board: January 2020 onwards
- 2nd batch: 1 December 2019 to 31 January 2020
  - o On board: June 2020 onwards

### **Selection Process**

Eligible candidates apply through the ADB Career and Employment System (ACES).

- · ADB announces the assignments on the website and candidates choose assignments of interest.
- Candidates apply through ACES, prepare for their CVs and answer the essay questions.
  - o All documents (CV and essay) are uploaded to ACES to complete application.
  - o Applications submitted after the deadline will not be considered.
  - To avoid errors in submission, applicants are advised not to wait until the last day of the application period in submitting their internship applications.
- ADB evaluates applications based on: eligibility requirements, relevance of academic study and work experience; and the level
  of interest and motivation to contribute to development work. ADB also considers institutional representation, gender, and
  nationality balance in the over-all intern selection process.

Only shortlisted candidates will be contacted.

# **Current Opportunities**

Title / Reference Number	Department	Location	Posting Date	Closing Date
Intern - Social Sector Division, CWRD - 1934 / 190382	Central and West Asia Department	Asian Development Bank Headquarters	5 Jun 2019	19 Jun 2019
Intern - Office of the Principal Director, OAS - 1933 / 190381	Office of Administrative Services	Asian Development Bank Headquarters	7 Jun 2019	21 Jun 2019

#### Contact

For questions related to internship, please email the ADB Internship Program.

#### Related

ADB Career and Employment System (ACES)

ADB Internship Program Frequently Asked Questions (FAQs)

ADB Social Media Hub

Asian Development Blog

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# ADB Young Professionals Program (YPP)

Want to grow professionally by building on your training and experience? Want to help improve the lives of people in Asia and the Pacific?

The Young Professionals Program (YPP) is an entry-level recruitment program to attract highly qualified and motivated individuals to ADB. YPP provides the foundation for a challenging and rewarding professional career in an international development environment and offers a range of opportunities to develop professional skills and understanding of ADB's operations, policies, and procedures. Selected Young Professionals will be placed to one of ADB's departments or offices that best fit their skills and competencies, and contribute to the achievement of ADB's Strategy 2030.

The advertisement for 2019-2020 YPP intake will be posted in the ADB Careers page in the 3rd quarter of 2019.

# Program offerings

Young professionals (YPs) are offered a 3-year fixed-term appointment in ADB headquarters. YPs will be initially joining one of ADB's departments and then assigned to another department/office as a rotational assignment for 12 months. During this period, YPs are expected to demonstrate competencies required for the positions. The work assignments enable them to further develop their expertise and broaden their perspective through exposure to various aspects of ADB work. YPs may participate in missions for activities in fact-finding and appraisal, project review and completion, country programming, sector and policy studies, or disbursement.

YPs will set up a developmental plan under the guidance of their supervisors and human resources teams. In this plan, they identify learning programs offered in ADB to enable them to improve their technical skills and acquaint them with ADB policies and procedures.

# Eligibility

Please read the requirements listed below before proceeding to the application process:

- Age: not more than 32 years old upon joining ADB.
- **Education:** a university degree in economics, finance, business administration, engineering, the environment, social sciences, public policy, or other areas relevant to ADB's work.
- Experience: at least 2 years relevant professional experience in any of the following fields: macro or development economics; agriculture and natural resources; climate change; commercial/investment banking or corporate investment; education; energy; the environment; the financial sector; public health; public-private partnerships; rural development; transport; urban planning; or water operations.
- · Nationality: a national of one of ADB's members.
- Language: excellent oral and written communication skills in English.
- Diversity: able to work with others of different nationalities and cultural backgrounds.

### **Application and Selection Process**

- Eligible candidates apply through the ADB Career and Employment System (ACES), attach their CVs and answer the essay
  question.
- All documents (CV and cover page) are uploaded to ACES to complete the application.
- Applications submitted after the deadline will not be considered.
- To avoid errors in submission, applicants are advised not to wait until the last day of the application period in submitting their YP applications.
- ADB evaluates applications based on eligibility requirements, the relevance of academic study and work experience; and the
  level of interest and motivation to contribute to development work.
- Only shortlisted candidates will be contacted.

### Contact

For further information on the young professionals program:

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